

Feedback 1: General

You are part of a research project:

- Follow Project Guidelines minutely: that means 7 (!) steps of instructions
- Remove `<!--comments-->` and empty elements in the `<body>`
- ✓ Validate your XML!

Feedback 2: General

- TEI P5 = generic DTD
 - check which elements may be used
 - check validity
- Project Guidelines (BDMS) = specific tips
 - use to encode all relevant elements
 - use to provide translation, notes etc.
 - check correct execution for project

Feedback 3: Specifics

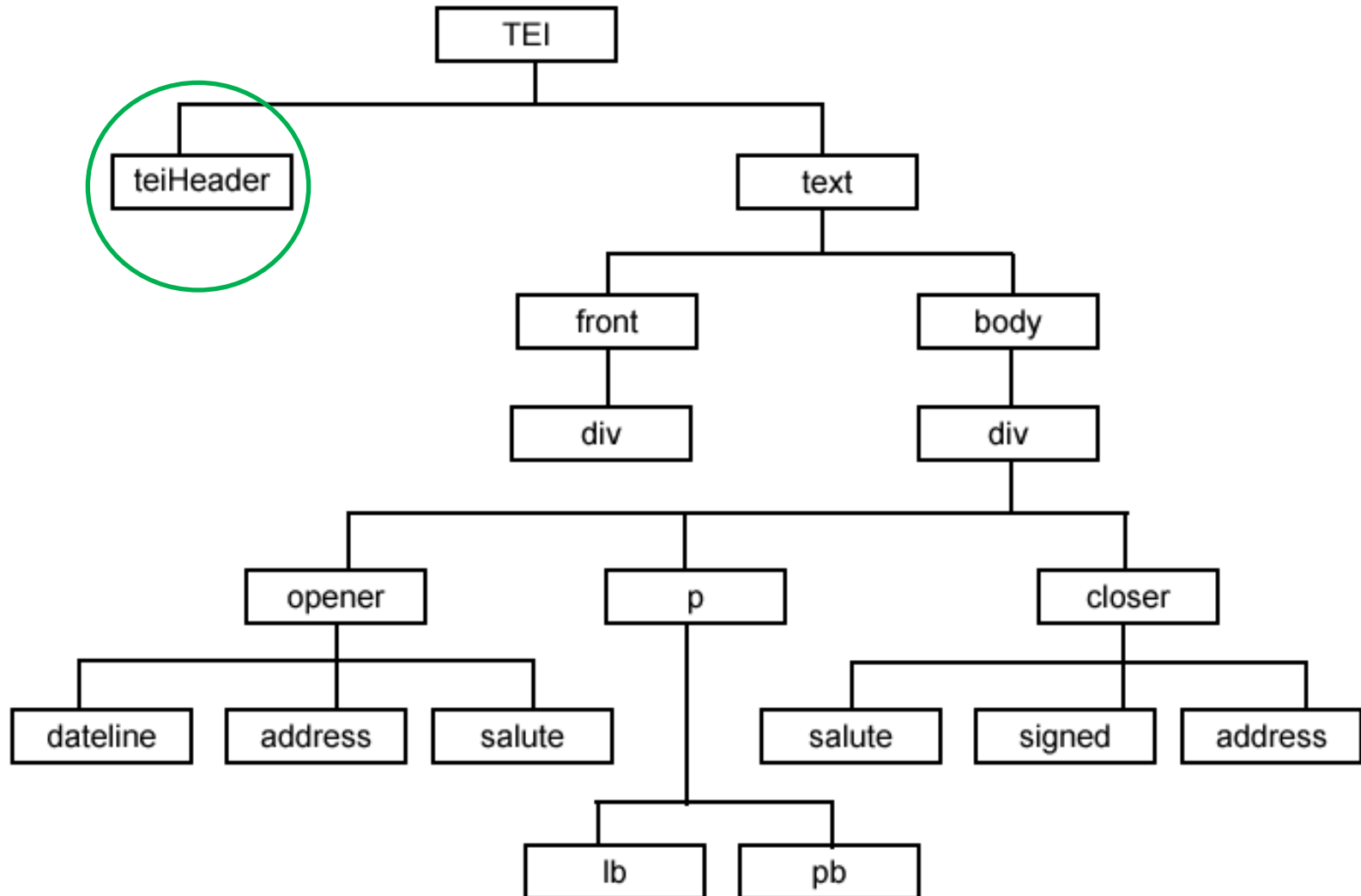
- Entities: België → Belgiée;
ampersand (&) → &
- Mind spaces and punctuation marks, inside elements specifically
- Be precise in {pre-printed letterheads}
- All dates are supplied in the Letter List

Dates standardization ISO-8601: YYYY-MM-DD

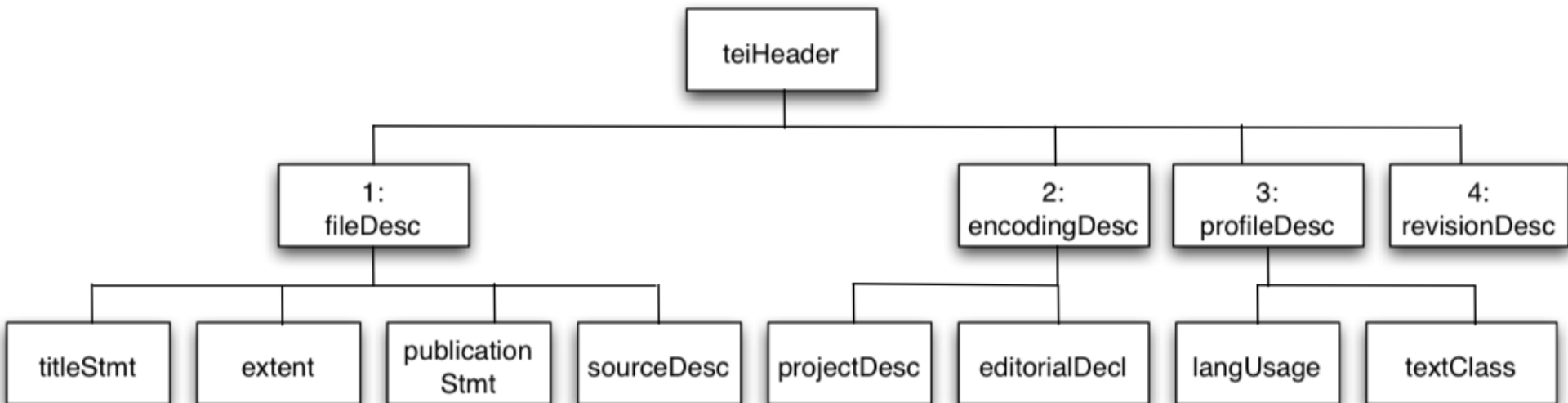
Feedback 4: Specifics

- `<note>` takes `<p>`
- `<gap>` takes `@reason` | `@extent`
- `<unclear>`, `<supplied>` take `@reason` | `@cert`
- `<choice>` =
`<abbr><expand>` | `<orig><reg>` | `<sic><corr>`

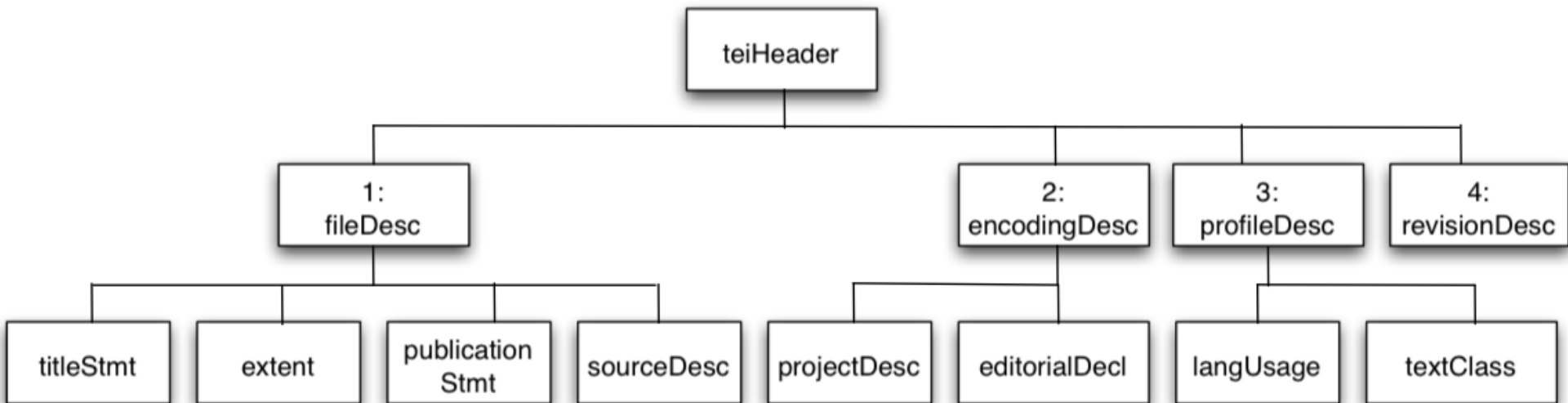
the TEI Header



the TEI Header

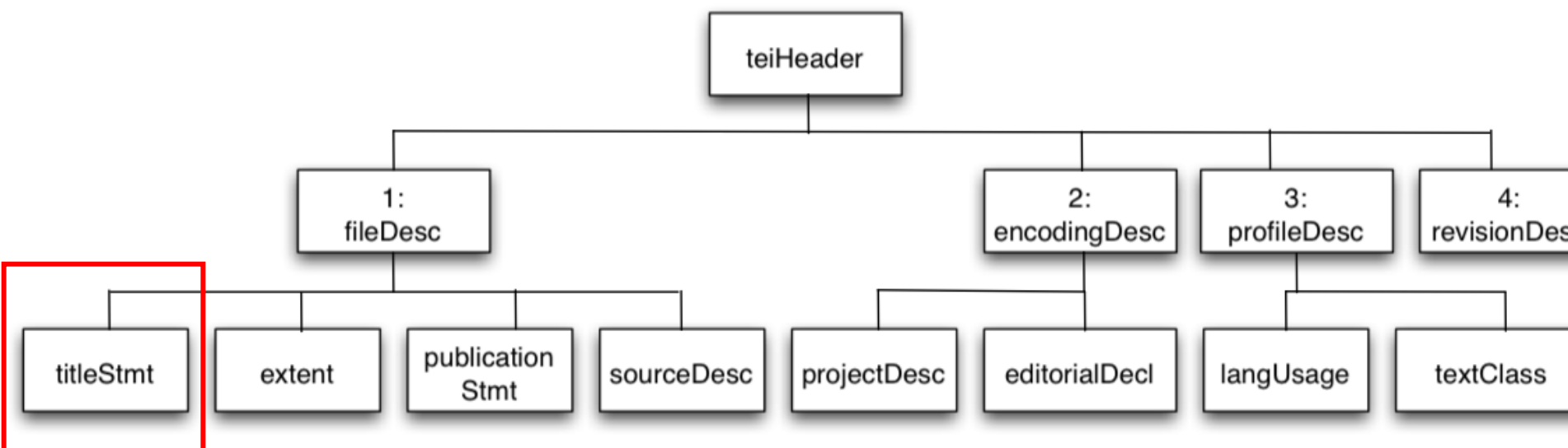


the TEI Header



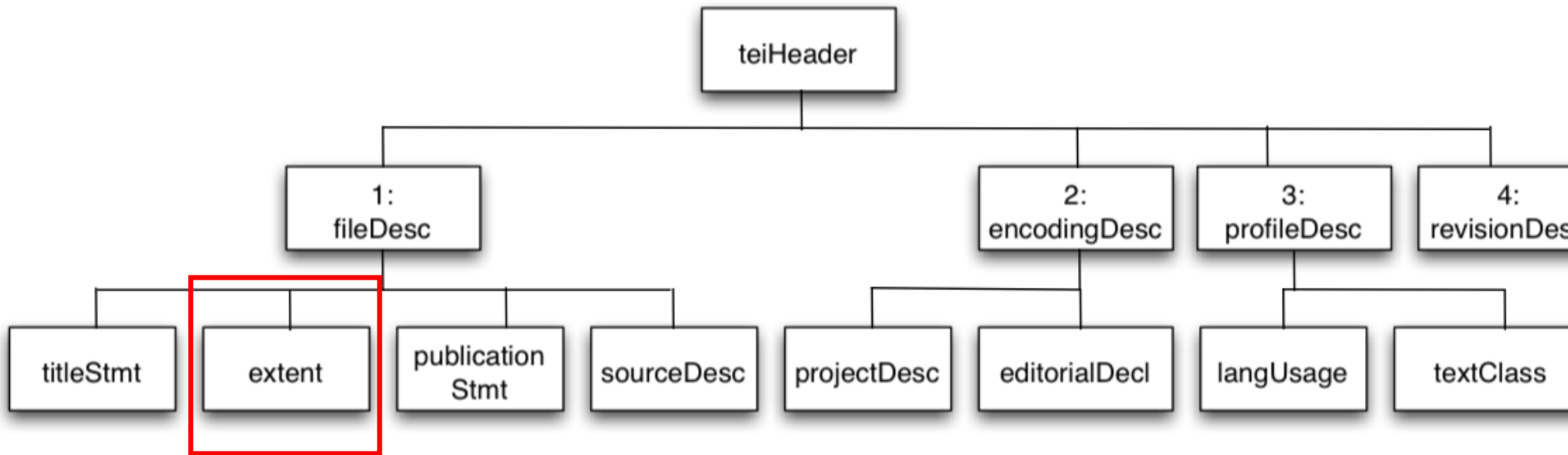
Metadata regarding original file, encoding process, and result file.

titleStmt



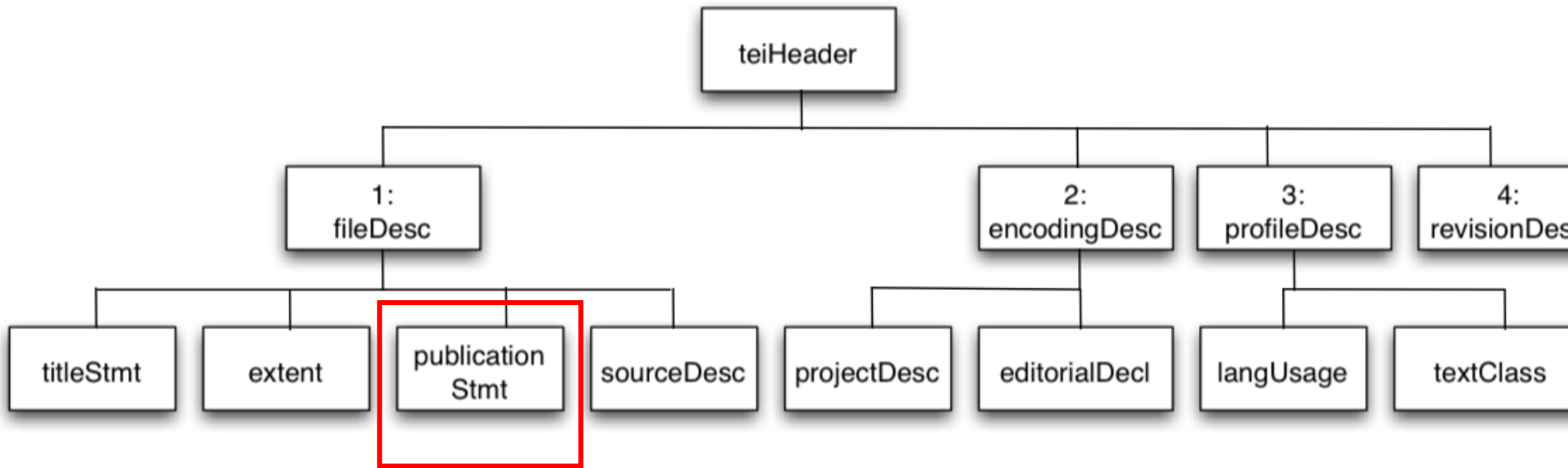
- Full title: “Letter from [sender] to [recipient], [date]: a machine-readable transcription”
- Responsibility for transcription, encoding in TEI and editorial annotations: your name!

extent



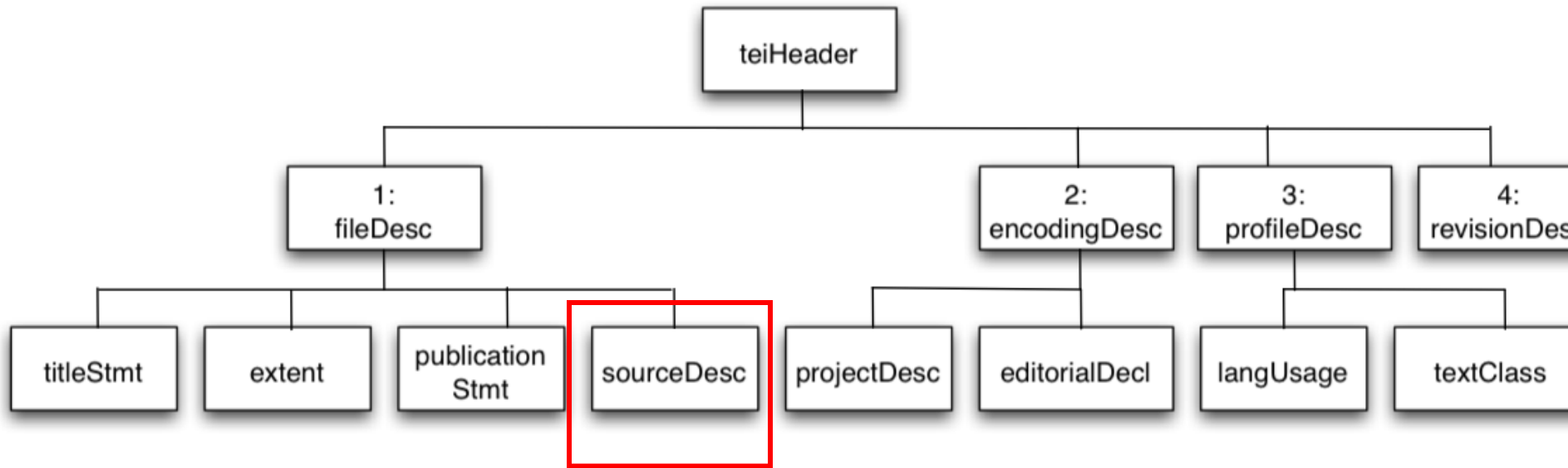
- File size, e.g. `<extent>12 kB</extent>`

publicationStmt



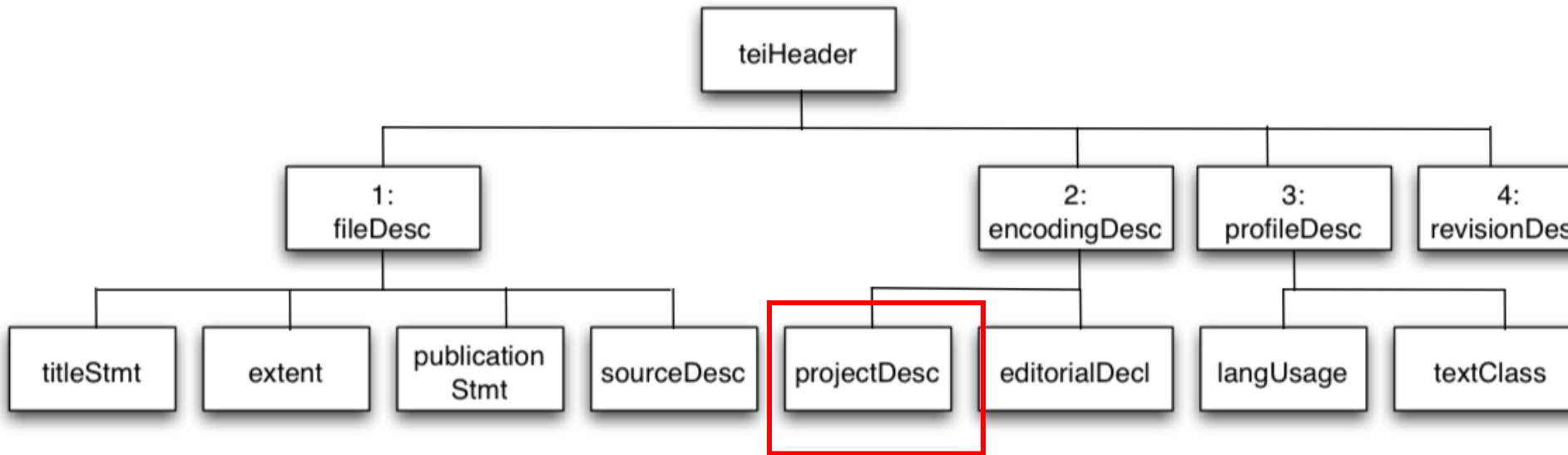
- Publisher: Leiden University
- <idno>: Identifier of file = [ID] + YYYYMMDD
- <date>: Date of publication

sourceDesc



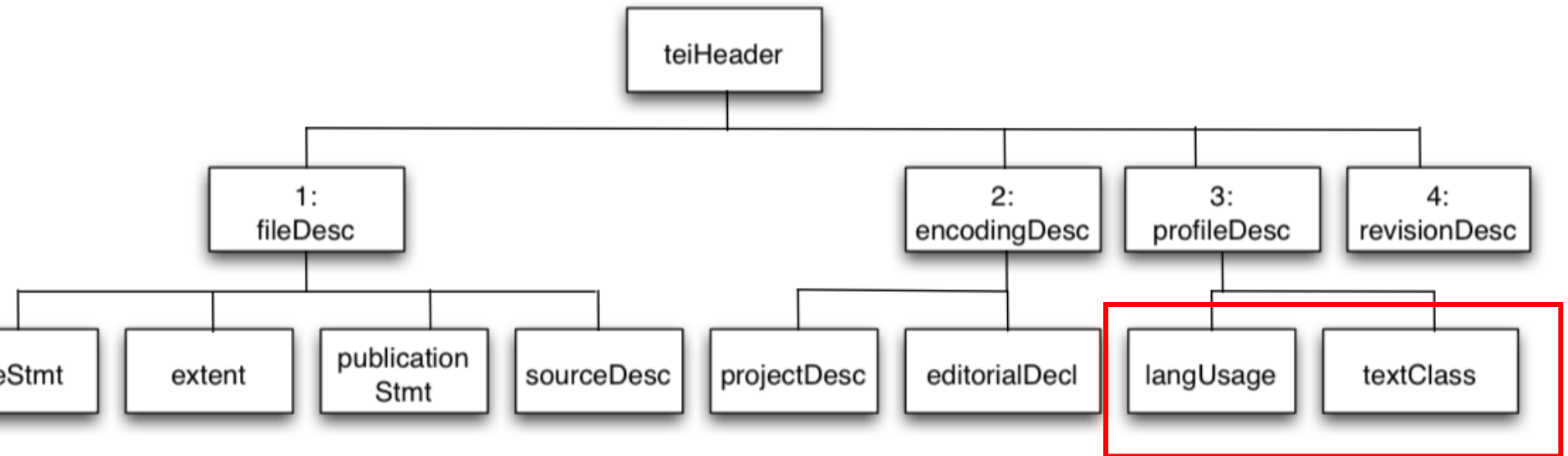
- Description of the original source document!
- Title: Letter from [sender] to [recipient], date
- <idno>: Library Shelfmark
- Identifier of file [ID] + YYYYMMDD
- <date>: Date of publication

projectDesc



- “Prepared by students of the 2014-2015 Digital Media Technology course, Book and Digital Media Studies, Leiden University”

profileDesc



<langUsage>

<language ident="dut">Dutch
</language>

</langUsage>

<textClass>

<keywords>

<term>nonfiction</term>

<term>prose</term>

<term>masculine</term>

</keywords>

</textClass>